



Leicester
City Council

MEETING OF THE OVERVIEW SELECT COMMITTEE

DATE: WEDNESDAY, 31 JULY 2024

TIME: 5:30 pm

PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Committee

Councillor Cassidy (Chair)

Councillors Batool, Dawood, March, Osman, Porter and Rae Bhatia

1 Labour Vacancy

Youth Council Representatives

To be advised

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Ed Brown (Senior Governance Officer)

Tel: , e-mail: edmund.brown@leicester.gov.uk

Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

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Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact:

Governance Services: governance@leicester.gov.uk, Alternatively, email edmund.brown@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**.

PUBLIC SESSION

AGENDA

NOTE:

This meeting will be webcast live at the following link:-

<http://www.leicester.public-i.tv>

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<http://www.leicester.public-i.tv/core/portal/webcasts>

FIRE / EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Governance Services staff. Further instructions will then be given.

1. WELCOME AND APOLOGIES FOR ABSENCE

To issue a welcome to those present, and to confirm if there are any apologies for absence.

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

[Appendix A](#)

The minutes of the meeting of the Overview Select Committee held on 11 April 2024 have been circulated, and Members will be asked to confirm them as a correct record.

4. CHAIR'S ANNOUNCEMENTS

The Chair is invited to make any announcements as they see fit.

5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the

Council's procedures.

6. PETITIONS

The Monitoring Officer to report on any petitions received.

7. MEMBERSHIP OF THE COMMISSION 2024/25

Members will be asked to note the membership of the committee for 2024/25 as follows:

Councillor Cassidy - Chair
Vacancy – Vice-Chair
Councillor Batool
Councillor March
Councillor Dawood.
Councillor Osman
Councillor Rae Bhatia
Councillor Porter

8. TERMS OF REFERENCE

Appendix B

The Committee will be asked to note the Terms of Reference.

**9. DATES OF MEETINGS FOR THE COMMISSION
2024/25**

Members will be asked to note the meeting dates of the committee for 2024/25 as follows:

31 July 2024
26 September 2024
12 December 2024
30 January 2025
27 March 2025
1 May 2025

10. TRACKING OF PETITIONS - MONITORING REPORT

Appendix C

The Monitoring Officer submits a report that updates Members on the monitoring of outstanding petitions. The Committee is asked to note the current outstanding petitions and agree to remove those petitions marked 'Petitions Process Complete' from the report.

11. QUESTIONS FOR THE CITY MAYOR

The City Mayor will answer questions raised by members of the Overview Select Committee on issues not covered elsewhere on the agenda.

12. OVERVIEW OF OSC PORTFOLIO

The Director of Finance will give a verbal rundown of the main responsibilities of the Committee.

13. EQUALITY STRATEGY AND ACTION PLAN - 2024-28 [Appendix D](#)

The Director of Corporate Services submits a report updating on the final draft of the corporate Equality Strategy and the accompanying action plan to support its delivery. The strategy will be adopted for the next four years and the action plan will be updated annually.

14. REVENUE BUDGET MONITORING OUTTURN - [Appendix E](#) 2023/24

The Director of Finance submits the final Revenue Budget Outturn in the monitoring cycle for 2023/24 and reports performance against budget for the year.

15. CAPITAL BUDGET MONITORING OUTTURN - 2023/24 [Appendix F](#)

The Director of Finance submits a report showing the final position of the capital programme for 2023/24.

16. INCOME COLLECTION - APRIL 2023 - MARCH 2024 [Appendix G](#)

The Director of Finance submits a report detailing progress made in collecting debts raised by the Council during 2023-24, together with debts outstanding and brought forward from the previous year. It also sets out details of debts written off under delegated authority that it has not been possible to collect after reasonable effort and expense.

17. REVIEW OF TREASURY MANAGEMENT ACTIVITIES [Appendix H](#) 2023/24

The Director of Finance submits a report reviewing how the Council conducted its borrowing and investments during 2023/24.

18. SCRUTINY ANNUAL REPORT - 2023/24 [Appendix I](#)

The City Barrister and Head of Standards submits a report providing a summary of the Scrutiny Annual Report 2023-24.

19. OVERVIEW SELECT COMMITTEE WORK [Appendix J](#) PROGRAMME

The current work programme for the Committee is attached. The Committee is asked to consider this and make comments and/or amendments as it considers necessary.

20. ANY OTHER URGENT BUSINESS